



Agenda

Southern CEF Partnership Board

Venue: Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT

Date: Thursday, 30 January 2020

Time: 6.30 pm

To: District and County Councillors
Councillors M Jordan (Chair), C Lunn, M McCartney,
C Pearson, J McCartney and P Welburn

Co-opted members
Steve Carr, Fiona Conor, Gillian Ivey, Dave Perry, Keith
Westwood, Michael Rodger and Joshua Windle

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 6)

To confirm as a correct record the minutes of the Southern CEF Partnership Board held on 10 October 2019.

4. CHAIR'S REPORT

To consider any reports and updates from the Chair (oral report).

5. BUDGET UPDATE (Pages 7 - 8)

To consider the Southern CEF budget.

6. FUNDING APPLICATIONS (Pages 9 - 12)

To consider the following funding applications received, with reference to the funding framework:

**(6.1) SELBY SWANS GYMNASTIC ACADEMY, 'NEW BUILDING',
£2,760 (Pages 13 - 22)**

**(6.2) DRAX VILLAGE HALL, 'REFURBISH MAIN HALL FLOOR',
£1,434 (Pages 23 - 34)**

**(6.3) THORPE WILLOUGHBY VILLAGE HALL, 'REPLACE CURRENT
LIGHTING SYSTEM' £3,700 (Pages 35 - 48)**

7. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 16 January 2020 (oral update).

8. COMMUNITY DEVELOPMENT PLAN

To consider progress and developments relating to the Southern CEF Community Development Plan. To be tabled at the meeting.

9. MARKETING AND PUBLICITY

To discuss ideas to promote the Southern CEF.

10. COMMUNICATIONS

To discuss any points of interest relating to the Southern CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

11. SOUTHERN CEF PLAQUES

To consider which funding projects should receive a CEF plaque to display.

12. IMPACT REPORTS (Pages 49 - 50)

To consider the following completed impact report:

Selby Hands of Hope

13. NEXT MEETINGS

To confirm the date and location of the next Southern CEF meetings:

Dates of next meeting	
Thursday 9 April 2020 6.30 pm	Partnership Board The Committee Room, Selby District Council

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Dawn Drury on 01757 292065 or ddrury@selby.gov.uk.

This page is intentionally left blank



Southern CEF Partnership Board

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 10 October 2019
Time:	6.30 pm
Present:	<u>District and County Councillors</u> Councillors M Jordan (Chair) and C Pearson <u>Co-opted Members</u> Fiona Conor, Gillian Ivey and Dave Perry
Officers present:	Chris Hailey-Horris, (Development Officer, Selby District AVS) and Dawn Drury (Democratic Services Officer, Selby District Council)
Others present:	Howard Ferguson (Senior Parliamentary Assistant to Nigel Adams MP), Helen Brownbridge (Flood Warden); and Jim Boyle (Chair of Newland Parish Council)
Public:	0

19 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Lunn and Welburn, and Steve Carr and Michael Rodger.

20 DISCLOSURES OF INTEREST

Fiona Conor declared a pecuniary interest in agenda item 13, Impact Reports - Hambleton Players, as she was the Chair and Producer.

21 MINUTES

The Partnership Board considered the minutes of the meeting held on 25 July 2019.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 25 July 2019.

22 CHAIR'S REPORT

The Chair indicated that he would be amending the order of business to allow agenda item number 9, Flood Risk in the Southern CEF area to be considered as agenda item number 11; the rest of the business would be as set out in the agenda. This was agreed by the Partnership Board.

A discussion took place regarding the amount of funding that each Community Engagement Forum received annually, it was confirmed that the allocated funding of £20k per CEF had not risen since the CEF's inception in 2009-10. The Board were reminded that two funding applications heard in March 2019 had their payments deferred to the new financial year; as the full budget had been spent in 2018-19.

It was suggested that the Chair draft a letter, on behalf of the Southern CEF Board, to the Council's Executive to request an increase in the annual CEF budget funding, to be agreed by the Board prior to circulation.

RESOLVED:

The Chair to draft a letter to the Executive to request an increase in the CEF budget funding provision.

23 BUDGET UPDATE

The Partnership Board considered the Southern CEF budget, which confirmed a remaining balance of £12,272.74.

24 CEF CODE OF CONDUCT

The Code of Conduct was noted.

25 FUNDING APPLICATIONS

The Partnership Board noted the Funding Framework and considered the following funding application:

26 ST MARY'S PARISH CHURCH, 'UPDATING THE HEATING AT ST MARY'S, CARLTON', £1,000

The application was for £1,000 towards the cost of a replacement boiler and works to the boiler house.

The Board was informed that the full cost of the project was £10,000, however the applicants had already raised £3,000 themselves through fundraising, and had applied to a church grant body for a further sum of £3,000.

Members noted that the church provided a community hub for the village, and a new boiler would allow the church to review opportunities for the building to be used for other activities by creating a space that was warm and welcoming for all concerned.

The Board were supportive of the project as the boiler was deemed essential for the continued use of the church; it would be unusable without heating for small children and vulnerable elderly residents in winter. The Board confirmed that the application met the aims and objectives of the Community Development Plan, and also confirmed that the application was in accordance with the Allocation of Funding Framework.

The Partnership Board agreed to fund £1,000 for the project.

RESOLVED:

To approve funding of £1,000 to be awarded to St Mary's Parish Church, as outlined in the application.

27 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Board discussed the recent Forum which took place on 19 September 2019 at Whitley and Eggborough Community Primary School; it was noted that the presentations on 'crime and how we collect your waste' had been very good; with some excellent questions being asked.

28 COMMUNITY DEVELOPMENT PLAN

The Development Officer presented a draft of the new format Community Development Plan (CDP), the Board noted that the outer page would provide general information on the CEF's and how to access funding, while the inner page would focus on the four main priorities of the Southern CEF area.

The Development Officer explained that an electronic version would be emailed to Board Members once finalised, and the Board were asked to consider how many copies of the CDP should be printed for circulation around local villages and groups. It was further explained that the new fold out format would be rolled out to other CEFs for a consistent style across all the areas.

It was confirmed that the Partnership Board would still receive an update at each meeting of the original CDP, to ensure that they were kept abreast of developments in the projects that were still in progress.

The Board received updates on the current CDP. Friendship Friday continued to go from strength to strength, and members were asked to inform the Development Officer if they knew of any villages which would benefit from the initiative. The Southern CEF Disability Action Group had requested to make a presentation at a future Southern Forum to share the work they had been doing in the area following the funding they had received from the Southern CEF in 2018. The service offered by Selby Community Transport had proved

to be very popular, the Development Officer explained that the service was currently looking for volunteer drivers.

RESOLVED:

- i. **To note the Community Development Plan update.**
- ii. **To inform the Development Officer of any villages which would benefit from Friendship Friday.**

Fiona Conor left the meeting and did not return.

29 MARKETING AND PUBLICITY

Discussion took place regarding different methods of promoting the Forum's to the community to maximise the opportunity they offered. The Chair requested that each member consider ideas for how better exposure could be achieved to promote future Forums to increase attendance, for discussion at the next Partnership Board meeting in January 2020.

RESOLVED:

Members to consider different ideas for promoting the Southern CEF Forum, in readiness for the next meeting of the Partnership Board.

30 FLOOD RISK IN THE SOUTHERN CEF AREA

The Chair explained that he had invited Howard Ferguson, Helen Brownbridge and Jim Boyle to attend the meeting to discuss flooding in the Southern CEF area, as he had become aware that the village of Newland had been affected by overtopping of water caused by high water levels in the Aire and Ouse rivers.

Howard explained that he was in regular contact with the Environment Agency (EA) who is the principal flood risk management operating authority in England. In regards to the recent flooding at Newland he confirmed that water had been overtopping in three separate places, the EA had identified that the tidal flood defence had developed a crack, sand bags were deployed and recovery work was being carried out, with different solutions being looked at.

The Board noted that the role of the Council in the event of flooding was to provide sandbags, support local communities, and provide the clean-up operation following the flood.

Howard emphasised the importance of local flood wardens, who provided the eyes and ears on the ground for the EA, reported on river levels and affected areas with the benefit of local knowledge, whilst also helping local residents to prepare if they were found to be at risk of flooding.

Board members were encouraged to download the application what3words to their mobile phones, the application had assigned each 3m square in the

world a unique 3 word address that would never change to be used for communicating locations. The EA used what3words as it pinpointed the exact area that the flooding was occurring in.

The Board were asked to engage with the EA Humber Flood Risk Management Strategy, the strategy sets out the EA's approach to managing the estuary flood defences to provide a good standard of protection from tidal flooding for the next 25 years and beyond.

It was confirmed that the internal drainage boards (IDB) also had a role to play in the water level management within the district, with the Board pleased to note that the IDB had recently purchased two temporary water pumps which could be towed to any location to assist with draining water and reducing water levels, for a cost.

Discussion took place around the best way that the Southern CEF could help communities who could be at risk of flooding. The Board asked the Democratic Services Officer to upload flooding information to the Southern CEF section on the Council's website.

RESOLVED:

To ask the Democratic Services Officer to upload flooding information to the Southern CEF section on the Council's website.

Howard Ferguson, Helen Brownbridge and Jim Boyle left the meeting and did not return.

31 COMMUNICATIONS

The Development Officer updated the Board on the video and short films; the films had received final approval and would now be publicised by the Communications Team, placed on the Council and AVS websites; and passed to Parish Councils and Community Groups for sharing.

32 IMPACT REPORTS

The Partnership Board considered the following impact reports that had been submitted and were included in the agenda:

- Selby Park Run – Quarter 3 Report
- Carlton Rainbows and Brownies Girlguiding
- Hensall Wednesday Club
- Hambleton Players
- Womersley Parish Council

- Thorpe Willoughby Cricket Club

The Development Officer explained that the completed impact reports were used to inform the Annual Report, which was in the process of being produced for 2018-19. It was further explained that the CEF Chairs had requested that a piece of work be done on the present report form, to look at and refine the key questions to be asked, which would help to capture more data from future applicants.

RESOLVED:

To note the impact report.

33 NEXT MEETINGS

The Board confirmed the next Forum meeting on Thursday 14 November 2019 would be held at Thorpe Willoughby Sports and Social Club, and agreed the theme as “Crime and How we collect your Waste”, repeated from the September meeting.

It was noted that the next Partnership Board meeting would be held on Thursday 12 December 2019, 6.00 pm – Funding Sub-Committee and 6.30 pm – Partnership Board, at the Civic Centre, Selby District Council.

The Southern CEF Disability Action Group (SDDF) had requested to attend a future Southern CEF Forum to update the Board and local community on the work that they had been doing to bring local people together, to make life better for people with disabilities, since receiving CEF funding in 2018. The Board agreed to the request and the date was set for Thursday 16 January 2020.

A discussion took place regarding a future Forum event themed around the University of the Third Age (U3A), the Chair informed the Board that he had attended a local event themed on adult learning facilitated by the U3A which had been successful. The Board noted that following a Tadcaster and Villages CEF Forum themed on adult learning, a U3A group had been established for the Tadcaster CEF area.

RESOLVED:

To note the dates and venues for the next meetings of the Forum and Partnership Board.

The meeting closed at 8.17 pm.

Agenda Item 5

Southern Community Engagement Forum Financial Report. 1 April 2019 to 31 March 2020

	Balance carried forward from 2018/19	£3,021.22
	Grant from SDC for 2019/20	£20,000.00
<i>This is the total budget available at the start of the financial year.</i>	Total budget for 2019/20	£23,021.22

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	26-Jul-18	19-Dec-18	Wild Studios	CEF Promotional Videos		£185.00
	07-Mar-19	11.4.19	Hambleton Mothers, Babies and Toddler Group	Marketing materials, baby seats, soft activities & toys.	£1,000.00	
	01-Apr-19	13.6.19	Womersley Parish Council	Bunting etc for the Tour de Yorkshire thru Womersley	£512.00	
	07-Mar-19	4.4.19	Thorpe Willoughby Cricket Club	Outfield Lawn Mower (agreed in March to pay from 19/20 budget)	£3,000.00	
	07-Mar-19	11.4.19	Hambleton Players	Stage Lights upgrade (agreed in March to pay from 19/20 budget)	£2,128.48	
		25.4.19	Reach	Poster	£65.00	
		27.6.19	Calton Methodist Church	Hire of Hall	£35.00	
		4.7.19	Petty Cash	refreshments	£22.00	
		4.7.19	Petty Cash	refreshments	£22.00	
	25-Jul-19	3.10.19	Project:WILD C.I.C.	2 x school stop motion animated film workshops	£3,080.00	
		8.8.19	CreateTVT	Print and distribute flyers	£549.00	
		12.9.19	Reach	Cef Flyer	£75.00	
		22.8.19	Reach	Cef Flyer	£75.00	
	10/10/19		St Mary's Parish Church, Carlton	Help towards the cost of a replacement boiler & works to the boiler house.		£1,000.00
		9.10.19	Trophy Store	CEF Plaques	£173.20	
		26.9.19	Whitley and Eggborough School	Hire of Hall	£50.00	
		17.10.19	Project:WILD C.I.C.	CEF Promotional Videos	£157.00	
		7.11.19	Petty Cash	refreshments	£22.00	
		7.11.19	Petty Cash	refreshments	£4.30	
		7.11.19	Petty Cash	refreshments	£1.75	
		16.1.20	CreateTVT	CDP Printing	£595.00	
		5.12.19	Petty Cash	refreshments	£25.00	
		5.12.19	Petty Cash	refreshments	£1.50	
		19.12.19	Reach	Flyer Design	£75.00	
		12.12.19	CreateTVT	Print and distribute flyers	£199.00	
		19.12.19	Reach	CDP Design	£219.00	
		21.11.19	Thorpe Willoughby Cricket Club	Hire of Hall	£100.00	
					Total Actual Spend to date	£12,186.23
					Remaining Commitments not paid	£1,185.00

<i>This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).</i>	Total budget remaining	£9,649.99
---	-------------------------------	------------------

<i>This figure is the total budget available minus actual spend.</i>	Total balance remaining	£10,834.99
--	--------------------------------	-------------------

This page is intentionally left blank

Agenda Item 6



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting; however, they will need to consider how to address the reasons for refusal before resubmission.

An application cannot be submitted retrospectively if the work, project or event has started or already taken place.

Funding approved for grants and projects will only be paid to an organisation and not directly to an individual. An individual applying for funding will have to submit invoices for their approved grant or project which will then be paid by the CEF Partnership Board.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated.

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit).

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Additionally, retrospective funding for work or projects already underway or completed, or events that have already taken place cannot be provided, and should not be applied for; CEF funding should not be used to underwrite funding gaps in projects or events that have already started or taken place.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should coordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

Agenda Item 6.1

COMMUNITY ENGAGEMENT FORUM

APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	x
Tadcaster & Villages CEF	
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Selby Swans Gymnastic Academy

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
20 Gowthorpe, Selby YO8 4ET North Yorkshire Moving to 1 Bawtry rd, Selby YO8 8NA	
Telephone number one	Email address (if applicable)
07940251613	Staceynixon@aol.com Selbyswansga@gmail.com
Telephone number two	Web address (if applicable)
07376113479	https://www.selbyswansgymnasticacademy.co.uk/

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Stacey	Nixon
Position or job title		
Founder and head coach		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	X

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	
-------	--	-----------------	--

When was your organisation set up?

Day	6	Month	April	Year	2017
-----	---	-------	-------	------	------

Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	X
-----	--	----	---

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding for your project, including other CEFs

Name of Body / Organisation	Funding Awarded/Requested*
Selby town council	Not till next March Sprung floor
Other cefs	Next year For free classes for disability and pre schoolers
North Yorkshire enterprise grant	Tom Jenkinson £1000 for equipment
Councillors	Ask all Mrs Duckett has offered help

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Selby Swans New building

Q2.2 Please list the details of your application (500 words limit)

--

Q2.3 Is there a specific date your applications needed to be funded by?

--

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1:	
Objective 2:	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Board	
Insulation	2300 plus vat (460)
Total Cost	2,760

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

If yes, where will you get the other funding from and has this been secured?

Project Brief	
<p>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</p>	
Project Name	Selby Swans New Building
Project Manager	Stacey Nixon
Document Author (if different from Project Manager)	
Organisation Name	Selby Swans Gymnastic Academy



Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

We have been running the Selby Swans for three years started with 50 kids one day a week and have 3 days a week with 158 kids now.

We have over 300 on our waiting list which we closed due to not been able to help these children.

We have 12 children from Camblesforth, 1 from Cliffe, 2 South Duffield, Drax 6, Hemingbrough 4

Moving to a central place makes us more accessible to more children.

We will be offering more days and letting schools use the facility to let children have use during the day it's not used. We are looking at opening Thursday to offer preschool and disability classes, so we include everyone who wants to do gymnastics

This club may have been founded by myself, but in reality it belongs to the children of Selby.

We have paid 6 months rent up front which caused us to need to ask for help.

We are lucky that over 3 years we have been able to purchase nearly 28 grands worth of equipment

Details of the Project

Please list the details of your project

The project is huge, but we are lucky to have parents on board

We have to build a big wall 20m by 15ft which has been built by ACP BUILDERS for free because their children attend the gym.

We have to level the floor then Carpet tile it so we can put our equipment over the carpet.

We need to glue these in place. Parents are helping with this.

We need to paint 300 sqm. Parents are helping with this.

Add a small kitchen/ first aid room, Selby Hands of Hope are assisting us with this.
An area for gymnasts to leave their clothes and drinks.

The biggest job is the false ceiling
This is 300sqm of plywood needed then insulation

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

We will be able to offer more children ages 2/3 to 25 the chance to be able to try gymnastics.

We have children from your CEF and all other's in Selby.

We are helping build confidence new skills and friendship

Also keeping children off the streets.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

We provide a wonderful opportunity for children to be inspired, grow and develop, in a positive environment.

We provide low cost, and for those struggling free, classes.

We intend to make Selby Swans a first class training centre, encouraging children to be the best they can be.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

We have been lucky to have the support of parents and local business. This has provided free materials, resources and volunteer time.

We always continue to seek donations, sponsorship and access funding available.

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

We are up against time .

We need to be ready by the 6th January 2020, as we can't afford to pay two rents and have also given notice to Brayton High

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs –** Total cost with rent we think 20,000
But we have been helped by so many companies that make it just products
As we have the labour.

- **People –** Travis Perkins
Selby community store
Mkm
ACP builders
Fairfax plant hire
And lots of parents
Richard Vernon plumbing and heating

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

We have paid £12,500 so far
Bought carpet tiles £500
Screws £100
Glue £300

We have £1800 in our bank account

And have been told Mrs Duckett has asked to help us to the value of £1000
We need to buy lots of rollers etc for painting Paint donated.

Kitchen donated Selby Hands of Hope.

We are asking for help towards the cost of the false roof from the CEF.
This is to make it warmer for the gymnast, safer if they are warm due to muscles etc.
We are moving into new building

Needing lots doing we have paid 6 months rent upfront
We have some companies offering workers for free

Travis Perkins donated the wood for the stud wall 20 m and 15 ft tall.

We have been donated the paint by Selby community shop.

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

Main risk work not done in time. This would be due down to cash.

We would have to delay opening.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

We continue to work in partnership with the children, families, local businesses, community organisations and statutory bodies.

Agenda Item 6.2

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	YES
Tadcaster & Villages CEF	
Western CEF	

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Drax Village Hall

Q1.2 Organisation address

What is your organisation's registered address, including postcode?
--

Drax Village Hall, Castle Hill Lane, YO8 8NP
--

Telephone number one

01757 618182

Telephone number two

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	David	Perry
Position or job title		
Village Hall Chair		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	YES
Voluntary or community group	

Other		Please describe	
-------	--	-----------------	--

When was your organisation set up?

Day	1	Month	June	Year	1974
-----	---	-------	------	------	------

Q1.5 Reference or registration numbers

Charity number	501698
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Brief	
<p>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</p>	
Project Name	Drax Village Hall, refurbish main hall floor
Project Manager	Dave Perry
Document Author (if different from Project Manager)	Same
Organisation Name	Drax Village Hall



Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

The Community would benefit by having access to an attractive, clean and tidy Village Hall.

Background - Drax Village Hall is an important part of village life in Drax and surrounding villages. The Community Space is well used by many regular groups including a Youth Club, a disabled group (BeeAble), dance and keep fit groups, Parish Council and Social group meetings, and a thriving Table Tennis Group. We also host childrens parties, wedding receptions and wakes, and is the Polling Station for the area.

We do employ a caretaker who keeps the Hall clean and tidy, but the main Hall floor, an industrial grade vynil covering, periodically requires a complete “overhaul” consisting of stripping off all the old wax type protective coating, and the application of a new coating. This ensures that the flooring is protected from spillages and from general wear and tear.

We have several small areas of floor that are starting to lift as the wax type coating which is supposed to protect the substrate has worn away. We need to re-fix these areas before they get too large and become a serious problem.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

The project will deliver a continuing important and sustainable Community Space that benefits many members of our rural society.

The Table Tennis Club provide opportunities for physical activities, socialising and friendship for ages ranging from junior school to OAPs.

BeeAble provide care for a wide range of those under 18's with special needs, providing healthy activities, friendship and an element of respite for parents and carers.

The monthly Social Group provides opportunities to reduce loneliness and isolation; the events are very well attended, with many elderly folk from outlying villages attending with transport help from Friends and Neighbours.

The Hall also hosts many family type functions; Christening parties, childrens birthday parties, wedding receptions and wakes.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

The management committee try to keep the Hall up to date and environmentally responsible. Recently we have decorated the Hall, fitted Air Source Heat Pumps to replace the oil fired heating system, and the replacement of the florescent lighting with LED lighting.

The Hall Floor is need of a full "overhaul" as mentioned above; several folk have commented that the areas that have lifted are becoming a nuisance and the floor generally is need of an overhaul.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

This is a straight forward project that will take a couple of days. I have obtained two quotations, attached.

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

The Hall's busiest times are in the evenings, with Monday evening being not booked presently.

It will not be difficult to fit the work in with the contractors avaiability and Hall bookings. We would like to have the work done as soon as possible.

Project Timescales (Milestones)

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs** – Strip off old coating, clean and re-apply new sealing coating
£1,434

- **People** – Contracters Staff, two people

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

CEF Funding

Quotes

Hygena Group Ltd, £1,434

OneOff Innovations, £1,794

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

No – this is a stand alone - one off project that is not reliant on any other factors or constraints



Hygieia Group Ltd
 75 Main Road
 Selby
 NY
 YO88NT
 +44 7970155771
 andrew@hygieiagroup.co.uk
 VAT Registration No.: 250842124

Estimate 1004



ADDRESS
 Dave Perry
 Drax Village Hall
 Providence Cottage
 Providence Place
 Drax
 North Yorkshire
 YO8 8NP

DATE
 26/11/2018

TOTAL
 £1,434.00

EXPIRATION
 DATE
 26/03/2020

DATE	ACTIVITY	DESCRIPTION	VAT	QTY	RATE	AMOUNT
26/11/2019	Floor Refurbishment	Refurbishing of Floor at Drax Village Hall works to be done include cleaning of existing floor and sealing when cleaned	20.0% S	1	1,195.00	1,195.00

Many thanks for letting us quote for the works required

SUBTOTAL 1,195.00
 VAT TOTAL 239.00

TOTAL £1,434.00

THANK YOU

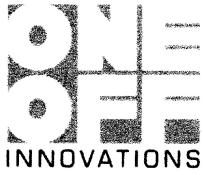
VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	239.00	1,195.00

Accepted By

Accepted Date

This page is intentionally left blank



Phone 01759307590
E-mail artemis@oneoffinnovations.co.uk
Website www.oneoffinnovations.co.uk

Draft Quote

Quote Date 17/12/2019
Quote Number QTE000007
VAT number GB281855769

Mr Dave Perry
Drax Community Hall
Drax Village Hall
Providence Cottages
Providence Place
Drax
North Yorkshire

Ref Dave Perry

The provision of cleaning the hall floor and applying a hard wearing floor seal.
We will also advise on the best way of maintaining the floor for long life.

Description	Qty	Unit Price	Net	VAT rate	VAT	Amount
CLEANING: Cleaning Labour	1	£1,495.00	£1,495.00	20%	£299.00	£1,794.00

Net £1,495.00

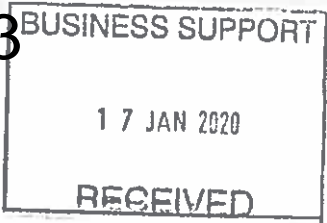
VAT (20%) £299.00

Total £1,794.00

This page is intentionally left blank

Agenda Item 6.3

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM



Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	X
Tadcaster & Villages CEF	
Western CEF	

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

BUSINESS SUPPORT
17 JAN 2020
RECEIVED

Section one: About your organisation



Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

THORPE WILLOUGHBY VILLAGE HALL

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
LEEDS ROAD THORPE WILLOUGHBY SELBY YO8 9PA	
Telephone number one	Email address (if applicable)
01757 705535	dgaygan@yahoo.co.uk
Telephone number two	Web address (if applicable)
07979. 815967	N/A

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
MR	DAVID	GAYGAN
Position or job title		
CHAIRMAN VILLAGE HALL MANAGEMENT COMMITTEE		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	X
Voluntary or community group	

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

17 JAN 2020

RECEIVED

Other	Please describe
-------	-----------------

When was your organisation set up?

Day	01	Month	01	Year	2000
-----	----	-------	----	------	------

Q1.5 Reference or registration numbers

Charity number	503492.
Company number	—
Other (please specify)	—

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	No	X
-----	----	---

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding for your project, including other CEFs

Name of Body / Organisation	Funding Awarded/Requested*
THORPE WILLOUGHBY PARISH COUNCIL	£1,000 AWARDED
N. YORKS COUNTY COUNCIL	£500 REQUESTED

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

**COMMUNITY ENGAGEMENT FORUM BUSINESS SUPPORT
APPLICATION FORM**

17 JAN 2023
RECEIVED

Q2.6 How much funding are you requesting?



Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
TOTAL COST =	5,200
ALREADY SECURED =	1,500
Total Cost	3,700

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

If yes, where will you get the other funding from and has this been secured?

Project Brief	
<p>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</p>	
  17 JAN 2023 RECEIVED	
Project Name	REPLACING CURRENT LIGHTING SYSTEM IN THORPE WILLOUGHBY VILLAGE HALL
Project Manager	DAVID GAYGAN.
Document Author (if different from Project Manager)	AS ABOVE
Organisation Name	THORPE WILLOUGHBY VILLAGE HALL MANAGEMENT COMMITTEE

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

- ① DETAILED ENERGY SAVING REPORT ATTACHED.
- ② COMMUNITY BENEFITS LONG TERM AS IT HELPS TO ENSURE THE CONTINUED VIABILITY OF THE VILLAGE HALL
- ③ ENVIRONMENTAL ADVANTAGES OF CHANGING TO LED'S.

Details of the Project

Please list the details of your project

TO REPLACE CURRENT INTERNAL LIGHTING SYSTEM OF FLUORESCENT TUBES - WHICH HAS BEEN IN PLACE SINCE THE HALL WAS COMMISSIONED IN 2000 - WITH LED'S

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

① PROJECT WILL DELIVER LONG TERM SAVINGS BASED ON CURRENT ENERGY USAGE - DETAILED REPORT ENCLOSED.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

THE ENERGY SAVING SURVEY ESTIMATES OVER THE NEXT 10 YEARS SAVINGS OF MORE THAN £16,000 APART FROM LONG TERM COST SAVINGS THERE IS OBVIOUS ENVIRONMENTAL ADVANTAGES BY CHANGING TO LED'S.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

WE HAVE ALREADY SECURED DETAILED SAVINGS QUOTATION

17 JAN 2023

RECEIVED

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

TO COMPLETE THE CHANGEOVER IT IS ESTIMATED THE WORK WILL TAKE 5 DAYS

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- Costs -

ESTIMATE IS £5,200 (FIVE THOUSAND TWO HUNDRED) POUNDS TO COMPLETE ALREADY HAVE £1,500 TOWARDS TOTAL COSTS.

- People -

WORK TO BE DONE BY QUALIFIED PERSONNEL

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

PROJECT ESTIMATE IS £5,200 - WE ALREADY HAVE A PROMISE OF £1,000 (ONE THOUSAND) FROM THORPE WILLOUGHBY PARISH COUNCIL + £500 (FIVE HUNDRED) VIA OUR COUNTY COUNCILLOR.
BALANCE = £3,700 - CAN CEF ASSIST WITH THIS?

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

NO RISKS PERCEIVED AS THE WORK WILL BE UNDERTAKEN BY FULLY QUALIFIED CONTRACTORS WHO CARRY FULL INDEMNITY COVER

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

- ① NOT LINKED TO ANY OTHER PROJECTS ASSOCIATED WITH THE VILLAGE HALL.
- ② APART FROM ENVIRONMENTAL ADVANTAGES THIS PROJECT WILL HELP TO MAINTAIN THE FUTURE VIABILITY OF THE CONTINUED USE OF THE HALL FOR MANY & DIFFERENT USERS RANGING FROM TODDLERS TO UNIFORMED ORGANISATIONS TO OTHER REGULAR & OCCASIONAL HIRERS.
- ③ COST SAVINGS WILL HELP TO KEEP HALL HIRE FEES AT A SUSTAINABLE LEVEL TO HIRERS

17 JAN 2020

RECEIVED

Grant application for Thorpe Willoughby Village Hall

General information

The village hall was opened in January 2000 (a Millennium hall built with funding from the National Lottery). The hall is a registered charity (number 503492), there are 4 Trustees and a volunteer management committee comprising a chairman, vice chairman, treasurer, secretary and 5 committee members.

The village hall stands on its own site on the main road in the village with landscaped gardens and car parking at the front for 32 cars + 2 spaces reserved for disabled visitors and there is further car parking at the rear of the hall in a compound area.

The village hall is generally in good condition and was repainted internally 3 years ago and the hall floor (which has a badminton court marked out on it) was restored to its original glory at the same time. The redecoration and floor restoration was totally funded by ourselves and cost in excess of £6,000

Hall diary

The hall is used every day during term time and the users vary in age from the youngest in the Toddler Group on a Friday morning to the most senior badminton players on Monday evenings.

Monday

Rock Choir meet at 10am, Yoga - 6pm - Badminton 7.15pm

Tuesday

Sweaty Mamas 10am - Beavers, Cubs and Scouts from 5pm

Wednesday

Guides - 7pm

Thursday

Pilates 2pm - Dog training 6pm

Friday

Toddler group 10am - Rainbows and Brownies from 5pm

At weekends we have a variety of users, this year we will host 32 dog shows which attract visitors from all over the UK, and Blazin Saddles (Western themed line dancing) use the hall on Saturday evenings a regular monthly basis.

We also have children's parties and other celebrations taking place in the hall throughout the year i.e. Golden Weddings, 40th and 50th birthday celebrations, naming ceremonies for babies, sleepovers for Beavers and the hall is used for District and General elections!!

Twice a year Willoughby Players use the hall for their entertaining shows, in October the Junior Players present a show where nobody is on stage over the age of 15 years, (they recently presented “ A Night at the Musicals” which played out before 3 sell out audiences of 140 audience numbers) and every February the Players perform an annual pantomime in the hall.

Grant Application

The hall lighting internally is failing and we have received specialist opinion, and quotations, that we should consider changing from the standard current lighting of fluorescent tubes with individual starter motors to new LED lighting and the financial justification for this change is detailed as follows:

Over the next 10 years Current Lighting compared to New LED Lighting

<u>Current Lighting</u>		<u>New LED</u>
Energy cost of lights per year =	£2,360	£800 per year
Per 5 years	= £11,800	£4,000
Per 10 years	= £23,600	£8,000
Servicing 10 years	= £ 500	no service required
Warranty	Nil	Yes
Total running costs 10 years	£24,600	£8,000

This would represent a saving of £16,600 over 10 years a massive saving of 68% = to £1,660 per year. We have received 2 quotes for the installation of such a system – one is for a total of £5,261 (includes VAT) and the other less detailed quote is for £4,240.

Apart from the cost savings detailed above there is also the obvious advantages to the environment by changing to LED lighting.

Statement Guidelines

Project – has been described in detail above

Project objectives? – to change from current lighting system (20 years old) to LED lighting.

Who will benefit? – all users of the hall will benefit from a much better lit hall.

What type of organisation are we? – Village hall management committee

How many people benefit? – all users of the hall & we estimate that amounts to be in excess of 200 people per week.

How many people do we employ? – none, we have a volunteer committee

Cost breakdown of project – detailed above.



Unit 14, Evans Business Centre, Durham Way South
 Newton Aycliffe, Co Durham, DL5 6ZF
 Phone: 01388 814089
 Email: survey@ledsupplyandfit.co.uk
 Web: www.ledsupplyandfit.co.uk

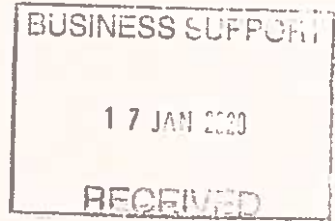


ACCREDITED SUPPLIER



Energy Saving Calculations and Quote: Thorpe Willoughby Village Hall

Site Address: Leeds Road, Thorpe Willoughby, Selby YO8 9PA
 Date: 23/10/2018
 Reference: LED-TWWH-001



Features:

- CARBON TRUST ACCREDITED SUPPLIER - £5,000 GRANT AVAILABLE
- THE FULL INSTALL COST CAN BE INCLUDED IN YOUR ENERGY BILL
- 100% TAX DEDUCTABLE IN 1ST YEAR FOR LED LIGHTS AND FITTING

Total Running Costs for Surveyed Areas:

Running Costs of **Current Lighting** COMPARED TO **LED Lighting**
 Over a 10 Year Period (Costs are based on all lights on: 0.16p/KW, 40 Hours/Week)

Features	Current Lighting	New LED Lighting
Energy Cost of Lights	Lights = 7,426w = (7.4kw) per hour	Lights = 2,494w = (2.5kw) per hour
Per Hour / Cost	7.4kw x £0.16 = £1.18	2.5kw x £0.16 = £0.40
Per Week / Cost	£47.20	£16.00
Per Year / Cost	£2,360.00	£800.00
Per 5 Years / Cost	£11,800.00	£4,000.00
Per 10 Years / Cost	£23,600.00	£8,000.00
Servicing (10 Years)	2 Services – Materials: £500 – Labour £500	NO SERVICE REQUIRED
Warranty	NO	YES
Total Running Costs: 10 Years	£24,600.00	£8,000.00

Savings: 68% = £16,600.00 over 10 Years

Savings per Year: £1,660.00 | Savings per Month: £138.33

Total Cost to Supply = £4,385.00 + VAT

(£5,261)

ROI = less than 32 MONTHS PAYBACK PERIOD

Phone: 01388 814089 | Email: survey@ledsupplyandfit.co.uk |
 Company Registration: 10283944 | VAT: 192107128



Agenda Item 12



End of project impact report

Grant Awarded: £5,750

Date Awarded: 11 January 2019

Organisation: Selby Hands of Hope

Project Details: Reaching Out

Q1 In no more than 500 words please outline the key outcomes of your project.

The main aim of the project (s) was to reach out to the wider community promoting the work of the charity, volunteering opportunities and general awareness of what we have to offer of the Selby District in the community, and attempt to offer both the Pop Up Shop and Discosize on a more regular basis to the residents of the Southern CEF area.

Both the pop up shops and Discosize reached a wide number of the community in the area (261 attendances in the case of Discosize and many, many more for the pop ups) and the teams in both cases were able to speak with a broad range of people about the work we do. Such conversations during the pop up shop, raised awareness of the presence of our two shops, the type of donations we accept and the collection service we offer. Whilst it is not possible to accurately quantify the number, many people stated they would donate goods following the conversations and there did seem to be an increase of donations following the events. All of the Pop Up shops proved popular at the events we attended and, although the income from these events was not large, the benefits were tangible. Events were attended (more than once in some cases) in Hambleton, Thorpe Willoughby, Camblesforth , Chapel Haddlesey and Drax

The 53 Discosize events went well with attendances averaging 5 per week, as with the pop up shops, did a great job of increasing awareness whilst giving a service to the community. Discosize classes were held around the southern CEF area, primarily in Eggborough and Burn. Unfortunately this service has now ceased due to the provider moving on, however we will endeavour to reintroduce it when a new instructor can be found.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Pop up shops are now set up and running with an experienced team ready to provide this facility in the area as and when the opportunity (events, fetes etc) arises.

All pop ups present a low cost opportunity to purchase a range of good provided in our shops at more distant locations, often with a seasonal (i.e. Christmas, Easter, Halloween etc) theme.

More people are aware of our existence and have an opportunity to make charitable donations from things they no longer require.

A number of users from the district of the Discosize classes benefited from the better health in increased wellbeing (feeling well, alleviating loneliness etc) provided by attending

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

The increase in awareness of our charity has been greater than we could have anticipated and, as a result, more people from the southern CEF area know of, and are able to use the services we provide such as low cost shopping and the provision of grants.

The charity is now better placed to organise such events and classes, often at short notice, not only in the Southern Area but across the Selby District.

Contact has been made with many individuals and organisations at events with whom potentially, mutually beneficial help can be given.

A side benefit to the charity was the donations from other stall holders at the end of events as they did not wish to take unsold / unused items home.

Any other comments on the project and its success:

This has been a very worthwhile project, with both the pop up shops and Discosize broadening our areas of operations whilst bringing our offer to the residents of the Southern Area CEF region.

Lessons learned and experience gained through providing these projects will be used to continue their provision going forward.